

# Sample of Signature and Notary Requirement For School Transcripts

FL STUDENT ID:                      SSN:                      CURRENT SCHOOL:

LEGAL NAME:

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***** CUMULATIVE SUMMARY *****
AS OF:
* GRADUATION OPTION: 4-YR STANDARD
* YEAR ENTERED NINTH GRADE:
*
* SUBJECT TOTAL TOTAL TOTAL
* AREA TO DATE NEEDED REMAINING
*
* ENGLISH (EN)
* ALGEBRA (A1)
* GEOMETRY (GE)
* MATHEMATICS (MA)
* BIOLOGY (BI)
* EQ RIG SCIENCE(EQ/SC)
* U.S. HISTORY (AH)
* WORLD HISTORY (WH)
* ECONOMICS (EC)
* U.S. GOVERNMENT (AG)
* PRACTICAL ARTS/ (PA/
* PERFORM FINE ART (PF)*
* PHYSICAL ED (PE)
* WORLD LANGUAGE (FL)
* LANGUAGE ARTS (LA)
* SOCIAL STUDIES (SS)
* ELECTIVE (EL)
* CREDITS, CUMULATIVE:
*
* (EQ/SC)ALL PH,CH,S3,EQ AND SC COURSES COUNT AS
* EQ/SC - EQUALLY RIGOROUS SCIENCE
* *TOTALS INCLUDE PEAC. ARTS & PERFORM FINE ARTS*
* GPA QTY PRC GPA QTY PTS
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* DISTRICT:
    
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DIPLOMA DATE:
TYPE: STANDARD HIGH SCHOOL DIPLOMA
DESIGNATION: SCHOLAR-YES MERIT-NO
CAREER & TECH PRGM COMPLETION STATUS-
NUMBER:
DISTRICT CLASS RANK- EFFECTIVE DATE:
CLASS RANK, NUMERICAL POSITION:
CLASS RANK, PERCENTILE:
CLASS RANK, TOTAL NUMBER IN CLASS:
DATE PASSED ASSESSMENT TEST FOR GRADUATION PURPOSES
ENGLISH/LANGUAGE ARTS:
ALGEBRA I ASSESSMENT REQUIREMENT MET:
WORLD LANGUAGE REQUIREMENT
ONLINE COURSE EXEMPT: REQUIREMENT MET:
COMMUNITY SERVICE HOURS: REQUIREMENT MET:
    
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* CERTIFIED BY:
* SIGNATURE: _____
* DATE: _____
    
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**Notarial Statement**

State of Florida, County of \_\_\_\_\_ sworn to and subscribed before  
me this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by \_\_\_\_\_ who  
is personally known or provided a Driver's License.

Signature of Notary Public for \_\_\_\_\_ Notary S. \_\_\_\_\_  
Bonded thru \_\_\_\_\_

Printed name of the registrar or issuing authority, should be printed on the: \_\_\_\_\_ of the notary statement.

**Signature of registrar or issuing authority**

**Notary Signature and Notary Stamp**

CODE	DEFINITION	CODE	DEFINITION	CODE	DEFINITION	CODE	DEFINITION	CODE	DEFINITION
1	SEMESTER 1	S	COMBINED SUMMER SESSION	B	TRIMESTER 1	E	QUINMESTER 1	J	SIX WEEKS 1
2	SEMESTER 2	T	INTERSESSION 1*	C	TRIMESTER 2	F	QUINMESTER 2	K	SIX WEEKS 2
3	ANNUAL	V	INTERSESSION 2*	D	TRIMESTER 3	G	QUINMESTER 3	L	SIX WEEKS 3
4	SUMMER SBSSION 1	W	INTERSESSION 3*	6	QUARTER 1	H	QUINMESTER 4	M	SIX WEEKS 4
5	SUMMER SBSSION 2	X	INTERSESSION 4*	7	QUARTER 2	I	QUINMESTER 5	N	SIX WEEKS 5
R	SHORT COURSE**		INTERSESSION 5*	8	QUARTER 3	Y	YEAR OF NONENROLLMENT***	O	SIX WEEKS 6
				9	QUARTER 4				

\* USED (INSTEAD OF SUMMER SCHOOL SESSIONS) WITH YEAR-ROUND SCHOOL RECORDKEEPING  
 \*\* USED ONLY FOR WORKFORCE DEVELOPMENT EDUCATION (ADULT GENERAL AND POSTSECONDARY CAREER & TECHNICAL ED)  
 \*\*\* USED ONLY FOR REPORTING STUDENTS WHO HAVE WITHDRAWN BETWEEN SCHOOL YEARS

STATE GRADING SCALE FOR HIGH SCHOOL STUDENTS (REGARDLESS OF ENTRY DATE) EFFECTIVE SCHOOL YEAR 1997-1998

GRADING SCALE, EFFECTIVE 07/01/2001			GRADING SCALE, EFFECTIVE 07/01/2001		
GRADE	EQUIVALENT	POINTS	GRADE	EQUIVALENT	POINTS
A	= 90 - 100	4.00	B	= 80 - 89	3.00
D	= 60 - 69	1.00	F	= 0 - 59	0.00
			C	= 70 - 79	2.00

  

GRADING SCALE, PRIOR TO 07/01/2001			GRADING SCALE, PRIOR TO 07/01/2001		
GRADE	EQUIVALENT	POINTS	GRADE	EQUIVALENT	POINTS
A	= 94 - 100	4.00	B	= 85 - 93	3.00
D	= 70 - 76	1.00	F	= 0 - 65	0.00
			C	= 77 - 84	2.00

NOTE: FROM THE 1997-1998 THROUGH THE 1996-1997 SCHOOL YEARS, FOR STUDENTS ENTERING HIGH SCHOOL DURING THESE YEARS, THE GRADE EQUIVALENTS FOR C, D, AND F WERE: C = 75-84, D = 65-74, AND F = 0-64; QUALITY POINTS AND ALL OTHER GRADES WERE THE SAME AS THOSE SHOWN IN THE IMMEDIATELY PRECEDING STATE GRADING SCALE.

The below notary wording should be used by the notary at the time of notarization.  
The wording should be present on the same page that bears the signature of the registrar or signature of issuing authority.  
The notary wording maybe hand written, so long as it's legible.

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Signature

(Notary Seal)

Personally Known \_\_\_\_\_

or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_